

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**MARCH 10, 2021**  
**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a teleconference meeting on March 10, 2021 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

**PRESENT:** Commissioners George Andrejko, Albert Bagusky, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

**ABSENT:** Commissioner George Bowers.

**DEPARTMENT REPORTS**

**SECRETARY'S REPORT**

Motion by Davis, secc. Lewis that the Secretary's Report for the month of February 2021 be accepted and filed. The report indicated that Executive Session of the Board was conducted on February 10, 2021 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MANAGER'S REPORT**

Motion by Davis, secc. Lewis that the Manager's Report for the month of February 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Davis, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of February 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**TREASURER'S REPORT**

Motion by Davis, secc. Lewis that the Treasurer's report for the months of January 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MINUTES OF MEETING OF FEBRUARY 10, 2021**

Motion by Davis, secc. Lewis that the minutes of the meeting of February 10, 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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### **COMMUNICATIONS**

Motion by Davis, secc. Lewis that the communications for the month of February 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **ACCEPTANCE – NOTICE OF RETIREMENT**

Motion by Davis, secc. Lewis to accept the Notice of Retirement from Donna Makarczyk effective March 31, 2021. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **HIRING LABORER POSITION**

Motion by Davis, secc. Lewis that Patrick Wallace be hired to a Laborer position, to fill a vacancy, as per the AFSCME Contract in the Road Department effective March 10, 2021, upon the successful completion of any pre-employment screenings. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **HIRING CLERK POSITION**

Motion by Davis, secc. Lewis that Corena Prato be hired to a Clerk position, to fill a vacancy, as per the AFSCME Contract effective April 1, 2021, upon the successful completion of any pre-employment screenings. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **HIRING – TEMPORARY LABORERS**

Motion by Davis, secc. Lewis that Jerry Dunn, Kyle Kowalski & Joseph Scudder be hired as a temporary laborer in the Public Works Department effective March 15, 2021 to April 15, 2021 at a rate of \$12.00 per hour for a maximum of twenty-eight (28) hours per week. On the motion the following voted yes: Andrejko, Howatt, Krushnowski, Lewis, Davis. Abstain: Bagusky. MOTION CARRIED.

### **HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Davis, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader & Jeff Sabecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective March 15, 2021 to April 15, 2021 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**APPROVAL – ANIMAL POPULATION CONTROL AGREEMENT**

Motion by Davis, secc. Lewis to approve the agreement with No Nonsense Neutering to provide animal population control services and that the Chairman is authorized to sign the agreement. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Davis, secc. Lewis to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2021 – 3 & 4 for various projects in the amount of \$2,265.23. These will be paid through various funds and grants. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICES– BHW INSPECTIONS, LLC**

Motion by Davis, secc. Lewis to approve Invoice No. H21001 in the amount of \$3,359.75 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICE – CAVERLY, SHEA, PHILLIPS & RODGERS LAW**

Motion by Davis, secc. Lewis to authorize the payment of the invoice received from Attorney Jessica Pleskach in the amount of \$67.50 for services rendered. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ORDINANCE NO. 001-2021 – INTERGOVERNMENTAL AGREEMENT  
BETWEEN HANOVER TOWNSHIP & SUGAR NOTCH BOROUGH FOR FIRE  
PROTECTION SERVICES.**

Motion by Davis, secc. Lewis to approve Ordinance No. 001-2021 for the intergovernmental agreement between Hanover Township and Sugar Notch Borough for fire protection services be adopted as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ORDINANCE NO. 002-2021 – COVID PAID LEAVE DAY BANK**

Motion by Davis, secc. Lewis to approve Ordinance No. 002-2021 creating a bank of paid leave days related to COVID-19 be adopted as advertised. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**RESOLUTION NO. 005-2021 – LSA SEWER PROJECT BUDGET**

Motion by Davis, secc. Lewis to approve Resolution No. 005-2021 updating the 2020 LSA Grant Application for Solomon’s Creek Interceptor sewer project as presented. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**HANOVER TOWNSHIP INSURANCE POLICY RENEWALS**

Motion by Davis, secc. Lewis that the following quotes received from Joseph J. Joyce Associates, Insurance Agent, for the following 2021/2022 insurance policies be approved. Policies are effective March 24, 2021 to March 24, 2022.

1. Property, Inland Marine & Equipment Breakdown	\$24,393.00
2. General Liability	\$48,327.00
3. Automobile	\$63,574.00
4. Crime	\$906.00
5. Workers Compensation	\$278,385.00
	<b>TOTAL \$415,585.00</b>

The Terrorism Insurance Provision is rejected.

On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – PURCHASE OF TASERS**

Motion by Davis, secc. Lewis to approve the purchase of Tasers for the Police Department from Axon Enterprises, Inc. COSTARS Contract #4400019257 in the amount of \$44,759.50 from the Capital Fund and that the Chairman is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – CODIFICATION OF TOWNSHIP ORDINANCES**

Motion by Davis, secc. Lewis to approve the proposal from General Code in the amount of \$14,983.00 to codify all Township Ordinances from the Capital Fund and that the Chairman and Township Manager are authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – TEXTING SERVICE FOR TOWNSHIP INFORMATION SHARING**

Motion by Davis, secc. Lewis to approve the proposal from Text My Gov in the amount of \$2,500.00 for services related to township information sharing from the Capital Fund and reimbursed by the South Valley Council of Government COVID Fund and that the Hanover Township

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Chairman is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – PURCHASE OF FORD F-150**

Motion by Davis, secc. Lewis to approve the purchase of a Ford F-150 for the Sewer Office from New Holland Auto Group COSTARS Contract #25-117 in the amount of \$34,748.00 from the Sewer Fund and that the Chairman and Township Manager are authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

The next meeting will be held on April 14, 2021.

**ADD ON MOTION – RESOLUTION 006-2021**

Motion by Davis, secc. Lewis to approve Resolution 006-2021 Zoning Ordinance Amendment as presented. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADJOURN**

Motion by Davis, secc. Lewis to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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Jennifer Dukes, Township Secretary